



Clear Horizons ACADEMY

STUDENT APPLICATION & INFORMATION

Please include with this application the following things:

- 1 This Application filled out completely
- 2 Medical Information Page
(Orange page in Interested Parent Packet)
- 3 Last years Federal Tax Returns
- 4 Copy of most recent paycheck stub
- 5 Copy of most recently updated IEP
- 6 \$50 Application Fee

Child's Full Name _____

PERSONAL INFORMATION

Date of Birth
Would you like for your child to attend full time or part time? <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time
Student's Address
Mother's Name Phone
Email address
Employer Name Phone
Address
Father's Name Phone
Email Address
Employer Name Phone
Address

MEDICAL INFORMATION

Is the student living with: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both Parents <input type="checkbox"/> Other
District Board of Education
Does your child have an IEP? <input type="checkbox"/> Yes <input type="checkbox"/> No
Current School Placement or Last School Attended
Teacher's Name Phone
May we contact this teacher to discuss your child? <input type="checkbox"/> Yes <input type="checkbox"/> No
Does your child have an official diagnosis of Autism Spectrum Disorder? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, would you be willing to provide a copy of the diagnosis/evaluation upon request? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, Please describe what other diagnosis or special needs your child may have.

STUDENT APPLICATION & INFORMATION

MEDICAL INFORMATION	Does your Child have a Medical History or any special medical needs (besides Autism Spectrum Disorder, for example seizures, diabetes, etc.) that we need to know about? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Please explain:
	Will you child need to be administered any medications and/or special supplements/vitamins/foods while at school? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Please explain:
	Please list any allergies including food, pet, seasonal, bee stings, etc:
	Please specify if your child is on a special diet:
MISC	We have both snack time and lunch time. Would you be willing to send your child with a variety of snacks to be kept at the school and a sack lunch each day? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Would you be willing to meet with your child's teacher every 4-6 weeks to discuss progress and goals? <input type="checkbox"/> Yes <input type="checkbox"/> No
DIR MODEL	If you are familiar with the DIR Model, what Functional Developmental Level is your child at most of the time?
	How many circles of communication can your child engage in roughly in a 5 minute interaction?

STUDENT APPLICATION & INFORMATION

DIR MODEL

Please describe **YOUR** vision for your child's individual Educational and Emotional Needs. Also tell us where you see your child one year from now.

If you had one goal that you'd especially like us to focus on more than any other, what would it be? Why?

I understand that by applying to Clear Horizons Academy, it does not guarantee acceptance. I also understand how tuition works and by applying know what my responsibility will be each month. After acceptance, I am willing to sign a tuition agreement and work with the school on enrollment and scholarships my child will qualify for from the State of Utah. I understand that the Application fee is non-refundable. If my child is accepted, it will be applied to his/her tuition after 6 months. Furthermore, I/We authorize any required verification the school may request within reason. I/We understand that if this information is determined to be false or deceptive, such a determination will result in denial of services.

Parent Signature

Date



Dear Parent,

We are a school for children with Autism Spectrum Disorders ages 3-8 years old. We also serve children with similar learning styles who will benefit from our approach. We are willing to consider taking children this school year, 2007-08, who may be above or below this age range by a year, on a case by case basis. Each school year we will be adding a year in age, such as 8 years old in 2006, 9 years old in 2007, etc. In future years, we hope to expand to include all elementary school years.

We are a relationship based school using the DIR Model as our foundation (Developmental, Individual difference, Relationship-based model). With our school focusing on relationships, we naturally also focus strongly on social skills. We individualize our student's day and include things for each child to succeed. Each child learns in their own way and may need specific things implemented such as PECS, Sensory Integration, RDI, Errorless Prompting, Verbal Behavior, etc. We firmly believe that children with disabilities are children first and by taking what they are interested in and enjoy, we can use that to create a bond with the child that helps them to learn and enjoy learning new things.

We are certified by the Utah State Board of Education for the Carson Smith Special Needs Scholarships. We also have other scholarships available to help bring the cost of tuition down. Our tuition is based on the parent's ability to pay and we work closely with parents to make it affordable for every family. We have fundraisers, scholarships and donations that can help.

We have a great staff including an experienced Teacher, Autism Specialist, Teacher's Aides and part time Occupational & Speech Therapists. Our staff works closely with parents to monitor progress, goals, new suggestions, etc. We are very excited to help children in Utah County to learn at their full potential.

Please browse through our brochure and visit our web page at www.clearhorizons-academy.org. If you would like more information, please contact us. We'd love to answer questions for you and you're more than welcome to visit our school at any time. Thank you for your interest in our school. We look forward to getting to know you and your child.

Sondra Hurst – School Administrator
Sondra@clearhorizonsacademy.org

Ph: 437-0490

Fax: 437-0489

STUDENT APPLICATION & INFORMATION

FREQUENTLY ASKED QUESTIONS

What kind of school are you and who do you serve?

Clear Horizons Academy is a Private School that specializes in children with Autism Spectrum Disorders. We are also a 501c3 non-profit organization, approved by the IRS.

What is your teacher/aide to student ratio? How large is your class size?

We strive to keep the class size small and the teacher-student ratio low as well. An absolute maximum class size would be 12 children but optimally no more than 8 children per class. The teacher-student ratio will be kept below 1:3 and 1:2 for most activities. Based on a child's needs, a 1:1 ratio for certain activities can be planned into their individual program. We strongly focus on the child receiving as much individual help as possible for them to succeed.

What makes Clear Horizons Academy unique?

We are the only private school in Utah County that specializes in children with Autism Spectrum Disorders above a preschool age. We are also the only private school in Utah that uses the DIR Model as its foundation, which encourages a developmentally appropriate, Individualized program for your child that is Relationship based and includes many other therapies which that child may need to succeed. We also strongly encourage parents' involvement and encourage them to be a core part of the child's educational progress.

What does it mean to say your program is "Relationship Based"?

Relationships are at the core of everything we do. We believe that a personal connection with the child, as well as affect and fun, motivate learning. Our staff creates a strong emotional bond with each child built upon that child's interests. We use the positive relationship we have with the child to nurture the child's learning.

What does it cost to send my child to Clear Horizons Academy? And how can I lower the standard tuition costs to better afford it?

Tuition is not a flat rate. We want to help parents afford the best education for their child so tuition is based on the ability to pay. We have a sliding scale based on the parent's income and number of people in the family. There are also scholarships available for children and other options to reduce the tuition further, if needed, on an individual basis. If the amount you would pay on the sliding scale is more than your family can afford, please talk to our administrator for a list of things you can do to lower that amount. The child's education is what is important and we work hard to keep the tuition at the lowest amount possible.

Where are you located?

We are centrally located in Utah County at 5455 N. River Run Drive, Provo, UT. We are just off the Orem Center Street hill by the Shops at Riverwoods. It is easy to get to our school from either I-15 or University Ave./Canyon Road in Provo.

STUDENT APPLICATION & INFORMATION

CHA TUITION, FEES AND SCHOLARSHIPS

Clear Horizons Academy is a Private School that specializes in Educating Children with Autism Spectrum Disorders and Similar disorders. Due to the great Teacher-Student ratio and individualized approach, we must charge tuition. Below explains how our tuition, fees and scholarships work. Please read this carefully and phone the school with any questions.

How our tuition works:

1) The cost to educate a student at our school for a 9 month school year is \$13,500. We understand most families cannot afford this. We are able to reduce this tuition if the parents are willing to do 4 things:

Requirement 1: Apply for the Carson Smith Special Needs Scholarship if their child is at least 5 years old.

Requirement 2: Apply for the Children First Utah Scholarship if their child is at least 5 years old and they qualify financially. (See www.childrenfirstutah.org for guidelines or call us.)

Requirement 3: Turn in all applicable paperwork requested to verify income at time of application and each year at re-enrollment, such as copy of Tax Returns, pay check stub, etc.

Requirement 4: Volunteer 10 hours a year to CHA. This can be at fundraisers, field trips, in the classroom, teacher projects, etc.

2) If these 4 Requirements are met, the family can then use the **REDUCED FEE SLIDING SCALE** attached. This amount is a monthly tuition. Even if your child receives a Carson Smith or Children First Utah scholarship, the tuition will still be the same as on the reduced fee sliding scale. The Preschool tuition is slightly higher than the Elementary grades since students under 5 don't qualify for the scholarships mentioned above and we don't receive any State assistance.

3) If you cannot afford the tuition on the Reduced Family Fee Sliding Scale, please see the FAQ page to find out what you can do to apply for some assistance if needed.

Please continue to read the next page: FAQs about Tuition and Scholarships. If you have questions beyond what's been explained here, please do not hesitate to call us. We're more than happy to talk about your specific situation and needs. We do our best to make our school affordable and fair to families of all financial situations.

STUDENT APPLICATION & INFORMATION

FAQs about Tuition and Scholarships

What kind of school are you and who do you serve?

Q: If my child is awarded the Carson Smith Spec. Needs Scholarship, does that cover my tuition on the sliding scale?

A: No. The tuition is the parent's responsibility and it is a reduced tuition because the child will receive that scholarship. Otherwise, it would cost the full amount mentioned above (\$13,500) to educate the child.

Q: If I cannot afford the tuition on the Reduced Sliding Scale, is there anything more I can do to reduce tuition?

A: Yes, if your child is accepted to the school, you can request a "Donor Scholarship/Financial Assistance" application. The school board can award a few partial scholarships each year to families to help reduce their tuition. It does not always reduce it as much as the parents need but it often helps a good amount. At this point in time, CHA does not have donations to offer any full scholarships, so the parents would still be responsible for at least the minimum tuition per month. When applying, Parents need to be prepared to pay the tuition listed on the sliding scale in case the school board does not have enough partial scholarships for every child.

Q: What happens if our financial situation changes during the year?

A: If your income goes down, you will need to bring in the financial documents to show the change. The school board will review your tuition based on the new situation. If your income goes up such as a raise in pay, families need to let us know within 30 days and also provide documents needed to adjust their tuition.

Q: Why does it cost so much for my child to attend CHA?

A: A private special education that is geared specifically to your child is expensive but we work very hard to keep these costs as low as possible for parents, which is why we have a reduced sliding scale and scholarships. The costs include: A Teacher/Aide to student ratio of 1:2. This requires a class of 10 students to have 5 adults, which costs more than most families pay in tuition. In addition to staff, we have an individualized approach which allows for 1on1 at various times throughout the day, sensory integration, Speech Therapy, Occupational Therapy and many other things implemented to help the child succeed which aren't offered in a typical preschool or mainstream class. We use a DIR approach, which is very individualized, which requires extra time, supplies, meetings, trainings, etc.

Q: Can I work for the school or be my child's aide to reduce tuition?

A: This is something that will need to be considered on a case by case basis, depending on education, experience, time commitment and availability, etc. We typically do not do this but will make exceptions occasionally. Most often, the parent would not work directly with their child but would be placed in another class to allow their child to create relationships and progress with our staff.



Tuition for Elementary (5-11 yr) Age Children June 2007-May 2008

Income and family size tuition based Sliding Fee Scale for Parents

Household Income (*see notes below) All numbers are in \$														
	26,849	32,436	38,023	43,610	49,197	54,784	60,371	65,000	70,000	75,000	80,000	90,000	100,000	
TOTAL NUMBER OF PEOPLE IN FAMILY	2	250	300	350	400	500	550	600	650	700	750	800	900	1000
	3	200	250	300	350	400	500	550	600	650	700	750	800	900
	4	150	200	250	300	350	450	500	550	600	650	700	750	800
	5		150	200	250	300	400	450	500	550	600	650	700	750
	6			150	200	250	300	400	450	500	550	600	650	700
	7				150	200	250	300	400	450	500	550	600	650
	8					150	200	250	300	400	450	500	550	600
	9						150	200	250	350	400	450	500	550
	10							150	200	300	350	400	450	500

How this tuition Scale works:

Using the total number of people in your family on the left hand side and your last year's federal tax income report across the top, find the amount you would pay after your child has met the Requirements mentioned on the previous page. If you fall in a blank space, you will be responsible for the minimum payment of \$150 per month.

*Small Private Company scholarships or Donor provided scholarships may be available to you which would reduce the tuition amount above. Please ask our School Administrator about these scholarships and how you can apply.

As mentioned on the first page of Clear Horizons Academy Tuition information packet, we are willing to work with families to do what we can to reduce the tuition based on the ability to pay which may vary from this scale above. We have separate information regarding those options when a child applies.



Tuition for Preschool Class June 2007-May 2008

Income and family size tuition based Sliding Fee Scale for Parents

Household Income (*see notes below) All numbers are in \$														
	26,849	32,436	38,023	43,610	49,197	54,784	60,371	65,000	70,000	75,000	80,000	90,000	100,000	
TOTAL NUMBER OF PEOPLE IN FAMILY	2	350	400	450	500	600	600	700	750	800	850	900	950	1,000
	3	300	350	400	450	550	600	650	700	750	800	850	900	950
	4	250	300	350	400	500	550	600	650	700	750	800	850	900
	5	200	250	300	350	450	500	550	600	650	700	750	800	850
	6	150	200	250	300	400	450	500	550	600	650	700	750	800
	7		150	200	250	300	400	450	500	550	600	650	700	750
	8			150	200	250	300	400	450	500	550	600	650	700
	9				150	200	250	300	400	450	500	550	600	650
	10					150	200	250	300	400	450	500	550	600

How this tuition Scale works:

Using the total number of people in your family on the left hand side and your last year's federal tax income report across the top, find the amount you would pay after your child has met the Requirements mentioned on the previous page. If you fall in a blank space, you will be responsible for the minimum payment of \$150 per month.

*Small Private Company scholarships or Donor provided scholarships may be available to you which would reduce the tuition amount above. Please ask our School Administrator about these scholarships and how you can apply.

As mentioned on the first page of Clear Horizons Academy Tuition information packet, we are willing to work with families to do what we can to reduce the tuition based on the ability to pay which may vary from this scale above. We have separate information regarding those options when a child applies.



ONE on ONE Tuition For Preschool – 6th Grade

Income and family size tuition based Sliding Fee Scale for Parents

Household Income (*see notes below) All numbers are in \$													
	26,849	32,436	38,023	43,610	49,197	54,784	60,371	65,000	70,000	75,000	80,000	90,000	100,000
TOTAL NUMBER OF PEOPLE IN FAMILY	2	350	400	450	500	550	600	700	750	800	850	900	1,000
	3	350	400	450	500	550	600	650	700	750	800	850	900
	4	300	350	400	450	500	550	600	650	700	750	800	850
	5	300	350	350	400	450	500	550	600	650	700	750	800
	6		300	350	350	400	450	500	550	600	650	700	750
	7			300	350	350	400	450	500	550	600	650	700
	8				300	350	350	400	450	500	550	600	650
	9					300	350	350	400	450	500	550	600
	10						300	300	350	400	450	500	550

How this tuition Scale works:

*Using the total number of people in your family on the left hand side and your last year's federal tax income report across the top, find the amount you would pay after your child has met the Requirements mentioned on the previous page. If you fall in a blank space, you will be responsible for the minimum payment of \$300 per month (unless you are awarded a Donor Scholarship which may reduce it to \$200-\$250).

STUDENT APPLICATION & INFORMATION

SCHOLARSHIPS AVAILABLE

1. Carson Smith Special Needs Scholarship

This scholarship is offered to students with disabilities from the Utah State Board of Education. You must apply through them. We have a link on our website www.clearhorizonsacademy.org under Admissions that you can print out. You can also access it on the State's web page <http://www.usoe.k12.ut.us/sars/>. You then need to turn it in to the District Special Education office of the district where you live (Alpine, Nebo or Provo). You also need to let us know that you have applied for this scholarship so we can provide any paperwork the state needs about your child's acceptance to our school, IEP's, etc. This scholarship is offered once a year and applications are taken in the spring (April) and awarded in the summer (July). If you'd like to apply mid-year (fall/winter), please contact us and we'll discuss it with you. If the scholarship is awarded, it lasts for 3 years. It is roughly worth \$1400 - \$5700 per year depending on your child's age, grade, etc. This scholarship doesn't replace your tuition, it provides the school with more funding so that the school is able to offer a sliding scale for tuition.

2. Children First Utah Scholarship

This scholarship is offered to Utah Children with or without disabilities. It is income based and is set up to help parents provide their child with a private school experience. You can read about the scholarship and apply online at www.childrenfirstutah.org. The organization has set aside a few scholarships for our students. If you apply for this scholarship, please let us know so we can follow-up to make sure the correct person review it to give your child a better chance at one of the scholarships set aside. It is worth up to \$1700 but requires you to pay at least the equivalent amount over the course of a year's time to the private school to receive their assistance.

3. Small Scholarships provided by Donors

These scholarships will not be specified on this paper. We have some organizations and businesses who would like to donate money specifically to sponsor a child and/or a scholarship. These will vary in price and availability and may have requirements set forth by the donor.

Please contact Sondra Hurst at Sondra@clearhorizonsacademy.org or 801-437-0490 with questions about any of these scholarships and/or other financial assistance. We want to help our parents and students to afford tuition in every way possible.

Thank you,
Clear Horizons Academy Administration



Sample Daily Schedule

Morning Lead Aide:		Afternoon Lead Aide:		
9:30 - 9:50	Arrive/Unpack/Sensory Activities			
9:50 - 10:00	Self Help - Toileting			Self Help -
	Aides:			Brushing Teeth
10:00 - 10:15	Opening Circle Time			Aides:
10:15 - 10:25	Snack/Socialization			
10:25 - 11:25	Rotations			
	Table 1 & 2	Table 3	Table 3	Back Area
	Aide:	Miss. Nelson	Aide:	Aide:
	Social Skills	Reading/Writing	Math	Floor Time
11:25 - 11:50	Motor Skills			
	Language	Listening Center	Computers	Exercise
11:50 - 12:15	Thinking Goes to School/Group Activity			
12:15 - 12:45	Self Help/ Lunch/ Socialization			
12:45 - 12:55	Recess			
12:55 - 1:55	Relaxation/ Independent Reading			
	Rotations			
	Table 1 & 2	Table 3	Table 3	Back Area
	Aide:	Miss. Nelson	Aide:	Aide:
	Social Skills	Reading/Writing	Math	Floor Time
	Motor Skills			
	Language	Listening Center	Computers	Exercise
1:55 - 2:00	Self Help - Toileting			
2:00 - 2:15	Sensory / Active Art			
2:15 - 2:25	Closing Circle Time			
2:25 - 2:30	Pack up and go downstairs for pick-up			

SAMPLE DAILY SCHEDULE

MEDICAL AND EMERGENCY I N F O R M A T I O N

Child's Full Name _____

PERSONAL INFORMATION	Date of Birth _____	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
	Mother's Name _____	Phone _____
	Work Phone _____	Cell Phone _____
	Father's Name _____	Phone _____
	Work Phone _____	Cell Phone _____
	Home Address _____	
	Pediatrician's Name _____	Phone _____
	Dentist's Name _____	Phone _____

Please list any medical conditions your child may have and things the school or doctors may need to know about your child:

If you cannot be reached in an emergency situation, please list 2 people we can call who could assume responsibility for your child.

CONTACTS	Name _____	Relation to Child _____
	Phone _____	Alternate Phone _____
	Name _____	Relation to Child _____
	Phone _____	Alternate Phone _____

- My Child is current on his/ her immunizations. I will provide a copy of his/ her immunization record to the school upon request.
- My child is not current on his/ her immunizations. I will provide a copy of an exemption form or a Doctor's letter to the school upon request.

In an emergency or urgent situation, if I/We cannot be reached, We authorize Clear Horizons Academy to contact his/her Pediatrician and/or Dentist. This paper will provide the doctor/s and/or emergency teams with permission to treat my child. I also accept full payment and liability for accident or injury incurred while at school, understanding that the school will do its best to keep my child safe, but accidents and injuries do happen.

Parent Signature _____

Date _____